Guide for Making Public Comment- Delaware Legislature

- Begin your remarks with a statement along the lines of "Mr. or Madam Chair , members of the committee, thank you for the opportunity to speak today.
- My name is , representing , and I am here to support/oppose this bill because . .
- Be brief with your statement, focusing on points that have not already been mentioned. Typically, 1 to 2 minutes is given for each testimony.
- Do not be offended if you are asked to conclude your remarks if you exceed the time limit set by the committee.
- At the conclusion of your remarks, thank the committee members and offer to answer any questions they may have.
- If a member asks a question, wait for the chair to prompt you, then respond with "Chair , Senator/Representative , the answer to your question is . . .". If you do not know the answer, it is perfectly fine to be transparent and offer to follow up with them later.
- Be prepared for committee members to come and go during a hearing due to other commitments.
- The Chair of the committee has the authority to limit testimony and remove any disruptive individual from the meeting.
- If you are participating in the public comment process remotely or in-person, supplement your verbal remarks with written remarks through email for the committee.