

Duties and Responsibilities for Vice President of Leadership

The Vice President of Leadership shall be in charge of leadership training for the Delaware PTA. The Vice President of Leadership is responsible for the development of the Leadership programs for the Delaware PTA. The programs and trainings shall be developed and implemented under the direction and guidance of the Delaware PTA President and/or president Elect. The Vice President of Leadership shall work directly with the Convention Chair to plan and develop workshops.

All activities and content will be reported and approved by the Delaware PTA Executive Committee. The VP for Leadership will promote all PTA courses, training and workshops. This includes responsibility for establishing training dates, times and locations in conjunction with the Executive Committee. The Vice President for leadership will develop leadership tools and courses in alignment with goals, mission and objectives set forth in the Delaware PTA strategic plan. This individual is also responsible for statewide engagement in leadership conferences/workshops to promote Delaware PTA.

The Vice President of Leadership must have knowledge of the best practices in training and presentation, and have the ability to use technology to develop new training materials, ability to work with diverse populations and travel within the state as needed.

The Vice President for Leadership shall be responsible for preparing a year-end report outlining training activities for the year. This information will be incorporated into the Board's Strategic Plan for the following year. The VP for Leadership will also report activities to the board each month, attend the Board of Managers meeting, and assist Committee Chairs and other board members as needed for training and education purposes.